



"Inspiring a Passion for Learning"

Position Description

Logistics & Galley Coordinator

Job Description: The Galley + Logistics Coordinator will be responsible for coordinating pre-trip and day-to-day food and supply details for 3-5 day science education programs and day sail events aboard the vessel. This position will be split with approximately 30% of time in the office and 70% onboard the vessel. In the office, the Galley + Logistics Coordinator will use student menu plans provided by each group to design meals for the duration of the expedition. Shopping for and packing food and additional supplies necessary for the trips will also be the responsibility of the Galley + Logistics coordinator. Onboard the vessel, the Galley + Logistics Coordinator will be responsible for preparing lunches and snacks for all participants, organizing foods so they can be divided for the group camping onshore as well as the group sleeping on the boat in the evening, ensuring there are adequate food stocks and cleaning supplies aboard, and assisting marine educators and sailing crew where needed. In the evenings the Galley + Logistics Coordinator is on shore with 2 other Salish staff to assist in setting up tents, cooking and organizing free time activities for student participants. At the end of a trip the Galley + Logistics Coordinator is responsible for ensuring more supplies (cleaning, food, etc..) come to the boat if necessary and for re-filling propane. The Logistics Coordinator works as one member of a 6-person team.

Qualifications:

- Exceptional organizational skills
- Time management, responsibility and flexibility a must
- Experience in food service + interest in cooking
- Experience preparing meals for large groups of 20-40ppl
- Experience working with 10-16 year olds
- Current first aid/CPR.
- Enthusiasm for working outdoors in all types of weather
- Ability to lift and carry gear up to 50lbs
- Ability to work well both individually and as a team member, as well as independently with small groups of students
- Ability to stay positive when working with crew and students over multiple days in relatively confined spaces of the vessel
- Proactive work ethic: willingness to help in any aspects of programming necessary

Desirable qualifications: WA state food handlers card, culinary experience, boating experience, WFA/WFR/EMT certification.

Compensation: \$1,400-\$1600/mo. Depending on experience. Full room, partial board and sea time.